

Oklahoma Registration and Compliance

Welcome to the registration and compliance page for Oklahoma nonprofit organizations. Below you will find information on initial filings required to form a new nonprofit organization in Oklahoma, annual filing requirements for existing organizations, and fundraiser bingo/raffle requirements. This page also contains a link to the relevant nonprofit statute for the State of Oklahoma..

Starting a Nonprofit Organization in Oklahoma: Initial Filings

1. To Incorporate in Oklahoma

Submit Certificate of Incorporation to:

Secretary of State

Colcord Center

421 N.W. 13th

Suite 210/220

Oklahoma City, OK 73103

Information: (405) 522-2520

Web Site: www.sos.ok.gov

Filing Fee: \$25

Note: The Certificate of Incorporation may be filed [online](#).

2. To Register with the Oklahoma Tax Commission and Obtain Oklahoma Corporate Income Tax Exemption

To register with the Oklahoma Tax Commission, submit the [Registration Application](#) to:

Oklahoma Tax Commission

Taxpayer Assistance Division

PO Box 26920

Oklahoma City, OK 73126-0920

Information: (405) 521-3160

Web Site: oktap.tax.ok.gov/oktap/

Filing Fee: \$0

Nonprofit organizations that are exempt from federal income taxes are automatically exempt from Oklahoma corporate income taxes. However, they must file a return, [Form 512-E](#), annually.

3. To Obtain Oklahoma Sales Tax Exemption

Submit [Form 13-16-A](#) along with the required attachments as prescribed on the form to:

Oklahoma Tax Commission

Taxpayer Assistance Division

PO Box 26920

Oklahoma City, OK 73126-0920

Information: (405) 521-3160

Web Site: www.tax.ok.gov

4. To Register with the Oklahoma Secretary of State

Before soliciting funds in Oklahoma submit the [Registration of Charitable Organization](#) to:

Secretary of State

Colcord Center

421 N.W. 13th

Suite 210/220

Oklahoma City, OK 73103

Information: (405) 522-2520

Web Site: www.sos.ok.gov

Filing Fee: \$15 (\$65 if contributions >\$10,000)

Note: Certain nonprofit organizations are exempt from this filing. For a complete list of exemptions, refer to Title 18, Section 552.4 of the [Oklahoma Statutes](#).

Annual Filings for Oklahoma Nonprofit Organizations

1. Oklahoma Secretary of State

Form: Renewal Registration

Due Date: On or before the anniversary date of the initial registration

Secretary of State

Colcord Center

421 N.W. 13th

Suite 210/220

Oklahoma City, OK 73103

Information: (405) 522-2520

Web Site: www.sos.ok.gov

Filing Fee: \$15 (\$65 if anticipated contributions will exceed \$10,000)

2. Internal Revenue Service

Form: Annual Return Form 990

Due Date: 4 ½ months after end of fiscal year

Internal Revenue Service

Ogden, UT 84201-0027

Information: (800) 829-1040

Forms: (800) 829-3676

Web Site: www.irs.gov/charities

Filing Fee: \$0

Public Charities: Refer to the [IRS website](http://www.irs.gov) to determine which form to file (Form 990, Form 990-EZ or Form 990-N).

Private Foundations: Submit Form 990PF, regardless of revenues.

Note: Effective for tax years that *end July 31, 2020 and later*, exempt organizations must now file their annual returns electronically, using an approved IRS 990 e-File provider. Note that some transitional relief is available to 990-EZ filers. In addition, some exceptions apply

including when the organization is changing its name, filing a shortened period return due to a change in fiscal year, or has an exemption application pending. Refer to the [Form 990 instructions](#) for information on these and other exceptions. To learn more about this electronic filing requirement, read the [IRS announcement](#). For a list of approved IRS 990 e-File providers, refer to the IRS' [Modernized e-file Providers](#) list.

3. Oklahoma Tax Commission

Form: [Form 512-E](#)

Due Date: 4 ½ months after end of fiscal year

Oklahoma Tax Commission

2501 Lincoln Blvd.

Room 101

Oklahoma City, OK 73194-0009

Information: (405) 521-3160

Web Site: www.tax.ok.gov

Filing Fee: \$0

We understand any or all of the above may be overwhelming. If you need additional assistance, please contact your Chapter's assigned mentor or the BSMA Mentor Chair at mentor.chair@bluestarmothers.us.