

## 2019-2020 BSMA Finance Committee

Sunday, July 12<sup>th</sup>, 2020  
5.00 p.m. PDT, 8:00 p.m. EDT

### MINUTES

Attendees: Anne Parker, Committee Member  
Brenda Ternullo, Committee Member  
Carla Brodacki, National President  
Christine McCracken, Committee Member  
Diana Evans Vance, National Treasurer  
Genevieve Schindler, National Financial Secretary  
Julie Straw, Finance Committee Chairwoman

Meeting called to order at 5:01p.m./8:01 p.m.  
Pledge led by Christine McCracken

- I. Approval of prior minutes (June) – Motion to approve minutes as submitted; motion passed.
- II. Review of financial statements
  - a. Travel expenses from cancelled 2020 Convention discussed  
American Airlines and Delta airline ticket credit will be held; refunds from Southwest expected
  - b. Motion to send the financial statements as presented to the NEB; motion carried.
- III. CFC application - submitted 01/31/2020 – Brenda Ternullo reported that the application is still pending due to appeal.
- IV. Convention postponed - update
  - a. Carla Brodacki reported that she has signed a newly revised contract with the hotel in New Orleans.
  - b. Convention will be August 2-6,2021
- V. Online Store
  - a. Reordered brochures
  - b. 2020 Convention Shirts Reorder – minimum order is 12 per Doreen/Kaiser & Blair – 2 small, 8 XXXL, 19 medium, 20 larges, 20 XL, 20 XXL  
Motion to restock 2020 Convention Shirt with 89 additional shirts; motion passed.
  - b. Motion to rescind previous motion; motion passed.  
The shirt will need to be revisited to include the new military branch.  
Additionally, the Branch Patch, Challenge Coin & Cling will need to be redesigned with addition of Space Force
  - c. Ann Parker proposed a S&H Holiday – August 15-25 to move Online Store merchandise. Brenda Ternullo will adjust the invoice to reflect free shipping for that time period.
  - d. Motion to hold a close out sale on 2020 Convention Shirts, Branch Patches, Clings, Coins & Respect Pins immediately until August 13<sup>th</sup> and to have a S&H holiday from August 15-25; motion carried.
  - e. Close out sale on 2020 Convention Shirts for \$15, Branch Patches for \$2.50, clings for \$2.50, Coins for \$5.00, Respect pin \$2.50 – Closeout sale for one month – immediately until August 13<sup>th</sup>. Diana to do sales flier.

- f. Order 24 more large mother's hat

VI. Website

- a. Privacy/security requirements for charge/debit payments are met by the vendor/merchant services provider.
- b. Payroc/Payscape \$7/month add'l fee for automatic membership renewals – will be discussed in regards to 2020-2021
- c. 2020-2021 renewals are coming in fast and furious; renewal notices sent out in June seem to be very effective.

VII. State Filing Requirements

- a. Christine McCracken shared via Goggle Drive the state filing requirement documents A through L.
- b. A request was made to remind chapters to update their EIN paperwork and resubmit it with their new chapter mailing addresses. Also, this information needs to be in the Compliance section of the website.
- c. Motion to round up to \$50 donation to each of the VA medical centers where BSMA has no VAVS representation; motion passed.  
(Account: VAVS restricted funds EXPENSE) Note: There are 114 VA medical centers.

VIII. Other new business

- a. Motion to renew the current PO Box for the Financial Secretary; motion carried.

Meeting adjourned at 9:26 p.m.

Next meeting: Sunday, August 9<sup>th</sup>, 2020 at 4:00 p.m. PDT, 7:00 p.m. EDT

Respectfully Submitted  
Diana Evans Vance 7/12/2020