

Blue Star Mothers of America, Inc.
National Finance Committee
Minutes of April 22, 2013 Meeting

Karen, FC Chair, called meeting to order at 8:45 pm, EDT.

In attendance: NFC members: Karen Stevens, Pat Soler, Anne Parker, Kathryn Venable, Kristine Wirgau and Helen Franz.

Approval of 3/25/13 minutes.

1. The committee had recommended and voted to authorize a payment (in regards to a personnel issue) during Closed Executive Session (CES) #1 of the 3/25/13 NFC meeting. The NFC is not authorized to act upon an approval for payments made during CES. Therefore, we voted to ratify the decisions made in CES #1 of the 3/25/13 NFC meeting. Motion to accept the minutes, as amended, was approved.

2. For clarification, we added brief identifications to the CES descriptions, from the two CES held within the 3/25/13 meeting. CES #1 was further identified as, "Personnel issue in regards to legal actions." CES #2 was further identified as "In regards to a financial issue with a chapter."

Update on issues from CES #2 (in regards to a financial issue with a chapter).

Pat Soler updated us on the progress of her visit to the chapter, and the next steps agreed to for proceeding toward resolution of these concerns. NFC Chair, Karen, will draft letters, advising of status, to both the chapter under review and to the person who had initially raised concerns.

First draft of the BSMA 2013-2014 budget. Tentative agreement was reached on preliminary estimates to assign to each line item on the proposed budget. Analysis of one line item in particular, the Chaplain's Emergency Fund (CEF), resulted in a proposal by the committee to raise the minimum donation to \$100 per institution. Currently 121 institutions are receiving support through this fund. The committee voted to submit to the NEB for approval, our recommendation that minimum funding be raised to \$100 per institution (for the current year), based on the 121 institutions covered under the Chaplain's Emergency Fund.

Karen will promptly forward to each of us an update of the budget estimates we prepared. Each of us is asked to critically evaluate these budget entries for any further adjustments, prior to our next meeting on Monday, May 13th at 8:30 pm EDT. This review will enable us to meet our deadline for submitting the final budget to the NEB for approval.

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Further discussion and resolution of proposed updates to the Financial Policies was tabled until the May 13th meeting as well, due to lateness of the hour.

Next NFC meeting is scheduled for Monday, May 13th at 8:30 pm EDT.

Meeting adjourned at 10:32 EDT.

Respectfully submitted,

Helen Franz

5/10/13

5/13/13, Amended